CASA SERENA, INC.
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
JUNE 30, 2015



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INDEPENDENT AUDITORS' REPORT

To the Board of Directors of Casa Serena, Inc.

We have audited the accompanying financial statements of Casa Serena, Inc. (a California nonprofit organization) which comprise the statements of financial position as of June 30, 2015 and 2014, the related statements of activities and of functional expenses for the year ended June 30, 2015, the statements of cash flows for the years ended June 30, 2015 and 2014, and the related notes to the financial statements.

Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America (GAAP); this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Casa Serena, Inc. as of June 30, 2015, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

Mac Farlance, Falette & G-LLP

We have previously audited Casa Serena, Inc.'s June 30, 2014, financial statements, and our report dated January 26, 2015, expressed an unmodified opinion on those audited financial statements. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2014, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Santa Barbara, California

February 29, 2016



CASA SERENA, INC. STATEMENTS OF FINANCIAL POSITION JUNE 30, 2015 AND 2014

<u>ASSETS</u>		
	2015	2014
Current Assets Cash and cash equivalents Receivables:	\$ 256,601	\$ 343,422
Program fees Government contracts and grants Other receivables	3,531 15,357 50	 10,210 6,411 50
Total Receivables	18,938	16,671
Prepaid expenses	9,097	8,769
Total Current Assets	284,636	368,862
Investments (Note 3)	1,394,300	1,394,673
Property and equipment, net (Note 4)	909,577	860,083
Total Assets	\$ 2,588,513	\$ 2,623,618
<u>LIABILITIES AND NET ASSETS</u>		
Current Liabilities Accounts payable Resident deposits Deferred revenue Accrued payroll and related expenses: Employee retirement payable Accrued wages payable Accrued payroll taxes Compensated absences payable	\$ 28,272 2,690 9,830 750 17,487 1,649 5,816	\$ 10,461 2,140 - 830 18,158 1,423 6,246
Total Current Liabilities	 66,494	 39,258
Net Assets Unrestricted net assets Unrestricted - board designated (Note 5)	 1,087,510 667,082	1,115,024 672,627
Total Unrestricted Net Assets	1,754,592	1,787,651
Temporarily restricted net assets (Note 5) Permanently restricted net assets (Note 5)	 45,377 722,050	 74,659 722,050
Total Net Assets	2,522,019	2,584,360
Total Liabilities and Net Assets	\$ 2,588,513	\$ 2,623,618

CASA SERENA, INC. STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2015 WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2014

	Unrestricted	Temporarily Restricted	Permanently Restricted	2015 Total	2014 Total
Revenue and Support:					
Contributions and grants	\$ 217,865	\$ 132,842	\$ -	\$ 350,707	\$ 314,879
Program service revenue	316,727		-	316,727	343,193
Government contracts and grants	98,633	-	-	98,633	81,985
Investment income	12,499	-	-	12,499	15,791
Realized gain on investments	60,610	-	-	60,610	52,791
Unrealized (loss) gain on investments	(54,685)	-	-	(54,685)	130,240
Other income	7,470	-	_	7,470	5,008
Special Events, net of total related					
expenses of \$26,233 and \$19,187	55,745	-	_	55,745	110,439
Released from restriction:	,			,	•
Due to expenditure	162,124	(162,124)			
Total Revenue and Support	876,988	(29,282)	-	847,706	1,054,326
Expenses					
Program services	722,748	_	_	722,748	758,038
Management and general	141,103	_	_	141,103	102,891
Fundraising	46,196	_	_	46,196	75,273
i dildialsing	40,130			40,130	10,210
Total Expenses	910,047			910,047	936,202
Change in Net Assets	(33,059)	(29,282)	-	(62,341)	118,124
Net Assets at Beginning of Year	1,787,651	74,659	722,050	2,584,360	2,466,236
Net Assets at End of Year	\$ 1,754,592	\$ 45,377	\$ 722,050	\$ 2,522,019	\$ 2,584,360

CASA SERENA, INC. STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED JUNE 30, 2015 WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2014

	rogram ervices	nagement d General	Fur	ndraising	2015 Total	 2014 Total
Salaries and wages	\$ 322,691	\$ 88,833	\$	17,459	\$ 428,983	\$ 429,510
Payroll taxes	30,123	8,293		1,630	40,046	42,114
Employee benefits	56,335	 15,508		3,048	 74,891	 79,984
Total Personnel Expenses	409,149	112,634		22,137	543,920	551,608
Automobile expense	1,665	-		-	1,665	4,231
Depreciation and amortization	42,808	14,269		-	57,077	50,524
Development	-	-		16,766	16,766	10,133
Dues and subscriptions	2,649	-		-	2,649	2,392
Education and meetings	2,822	-		-	2,822	718
Food	46,084	-		-	46,084	67,823
Insurance	26,489	235		-	26,724	25,242
Licenses & permits	14,186	-		-	14,186	4,564
Miscellaneous	1,746	-		-	1,746	3,390
Office expense	10,145	3,382		-	13,527	9,951
Program expense	37,210	-		-	37,210	27,009
Professional services	38,620	5,567		7,293	51,480	61,129
Repairs and maintenance	56,392	_		-	56,392	75,709
Small equipment	173	-		-	173	2,038
Taxes and licenses	86	-		-	86	85
Telephone	6,310	2,103		-	8,413	6,390
Utilities	 26,214	 2,913			 29,127	 33,266
Total Year Ended June 30, 2015	\$ 722,748	\$ 141,103	\$	46,196	\$ 910,047	
Total Year Ended June 30, 2014	\$ 758,038	\$ 102,891	\$	75,273		\$ 936,202

CASA SERENA, INC. STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED JUNE 30, 2015 AND 2014

	2015	 2014
Cash Flows from Operating Activities: Change in net assets Adjustments to reconcile change in net assets to net cash provided by operating activities: Depreciation Realized gain on sale of securities Unrealized gain on investments	\$ (62,341) 57,077 (60,610) 54,685	\$ 118,124 50,524 (52,791) (130,240)
Changes in: Program fees receivable Government contracts and grants receivable Pledge receivable Prepaid expenses Accounts payable Resident deposits Deferred revenue Employee retirement payable Accrued wages payable Payroll taxes and related expenses Compensated absences payable	6,679 (8,946) - (328) 17,811 550 9,830 (80) (671) 226 (430)	(624) 4,505 50,000 1,299 (7,370) 540 (5,865) (55) 3,397 214 (21,468)
Net Cash Provided/(Used) by Operating Activities Cash Flows from Investing Activities: Purchase of property and equipment Proceeds from sale of securities Purchase of securities Net Cash Used by Investing Activities	13,452 (106,571) 83,687 (77,389) (100,273)	(50,205) 247,489 (263,277) (65,993)
Net Decrease in Cash and Cash Equivalents Beginning Cash and Cash Equivalents	 (86,821) 343,422	 (55,803)
Ending Cash and Cash Equivalents	\$ 256,601	\$ 343,422

NOTE 1: ORGANIZATION

Casa Serena, Inc. (Casa Serena) is a non-profit agency, established in 1959 and incorporated in 1973, to provide effective treatment services and a safe, sober living environment to women suffering from the disease of alcoholism or who are addicted to alcohol or drugs. Casa Serena achieves its mission by introducing such women to the recovery philosophy of Alcoholics Anonymous (and the 12 Step Process) and by promoting community awareness of Casa Serena. The main residential facilities that Casa Serena operates include an initial Recovery program, a secondary Grad House program for women, and a secondary Recovery program for women and children.

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The financial statements of Casa Serena have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles.

Cash and Cash Equivalents

For purposes of the statements of financial position and cash flows, cash and cash equivalents include cash on hand and amounts on deposit at financial institutions.

Investments and Investment Income

Investments are carried at their fair market value. Investment income and gains and losses on investments are classified as unrestricted unless a donor or law temporarily or permanently restricts their use. Unrealized gains and losses are included in the change in net assets.

Property and Equipment

Property and equipment are recorded at cost or, if donated, at fair market value at the time of donation. Such donations are reported as unrestricted support unless the donor has restricted the donated asset to a specific purpose.

Management's policy is to capitalize certain purchases and donations with a useful life greater than one year and a value greater than \$1,000. Depreciation is computed using the straight-line method over estimated useful lives as follows:

Buildings	30	years
Building improvements	10	years
Furniture and fixtures	7	years
Machinery and equipment	5-7	years
Vehicles	5	vears

NOTE 2: <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u> (Continued)

Receivables

Receivables are comprised of program fees receivable and amounts due from granting organizations. Program fees are set by the Board of Directors and adjusted based on staff recommendation. Management expects full collection within one year and no material write-offs as of June 30, 2015; therefore, there is no current provision for doubtful accounts for accounts or grants receivables.

Contributions and Grants

All contributions and grants are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as temporarily restricted or permanently restricted support that increases those net asset classes.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain amounts and disclosures. Accordingly, actual results could differ from those estimates.

Significant estimates used in preparing these financial statements include:

- Depreciable lives
- Allocation of certain expenses by function

It is at least reasonably possible that the significant estimates used will change within the next year.

Income Taxes

Casa Serena is exempt from taxes on income under Internal Revenue Code section 501(c)(3) and California Revenue and Taxation Code 23701(d); therefore no amounts for income taxes are reflected in the accompanying financial statements. Casa Serena is not considered a private foundation. At June 30, 2015, nor for any year for which the statute is open, Casa Serena is not aware of any uncertain tax positions.

NOTE 2: <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u> (Continued)

Financial Statement Presentation

Casa Serena reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

Unrestricted Net Assets

Unrestricted net assets consist of funds free of any donor-imposed restrictions and which the governing board has discretionary control for use in carrying on the general operations of Casa Serena.

Temporarily Restricted Net Assets

Temporarily restricted net assets consist of contributions and other increases of funds temporarily subject to donor-imposed restrictions. The restrictions are temporary in that they are expected to expire with the passage of time or be satisfied and removed by actions of Casa Serena that fulfill donor stipulations.

Permanently Restricted Net Assets

Permanently restricted net assets consist of contributions and other inflows of funds subject to donor imposed restrictions that neither expire by the passage of time nor can be fulfilled or otherwise removed by the actions of Casa Serena.

Functional Expenses

Casa Serena allocates its expenses on a functional basis among its various program and support services. Expenses that can be identified with a specific program and support service are allocated directly according to their expenditure classification. Other expenses that are common to several functions are allocated by various statistical bases.

In-kind Contributions

Some individuals and organizations have donated time to Casa Serena to further its programs and objectives. No amounts have been recognized in the accompanying financial statements as these services do not meet the generally accepted accounting principles reporting requirements. Donated material and equipment are reflected as contributions in the accompanying statements at their estimated fair market values at the date of receipt.

NOTE 2: <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u> (Continued)

Fair Value Measurements

The carrying value of current assets and current liabilities approximate fair value due to the short maturity of these instruments.

Reclassifications

Certain reclassifications have been made to the June 30, 2014 balances, as reported in the prior year financial statements, to make them comparable to the balances reported for the year ended June 30, 2015.

NOTE 3: <u>INVESTMENTS</u>

The costs and market values of investments at June 30, 2015, are as follows:

		Cost		Market	 Inrealized Gains
Unrestricted					
Money Market	\$	520	\$	520	\$ -
Mutual Funds – Equity		324,620		485,750	161,130
Mutual Funds – Fixed Income	·	223,333		220,160	 (3,173)
Total Unrestricted		548,473	_	706,430	 157,957
Endowment					
Money Market		2,387		2,387	-
Mutual Funds – Equity		380,189		471,385	91,196
Mutual Funds – Fixed Income	·	217,221		214,098	 (3,123)
Total Endowment		599,797	_	687,870	 88,073
Total Investments	\$	1,148,270	\$	1,394,300	\$ 246,030
Change in unrealized gain					\$ (54,685)

NOTE 3: <u>INVESTMENTS</u> (Continued)

The costs and market values of investments at June 30, 2014, are as follows:

		Cost		Market	 Inrealized Gains
Unrestricted					
Money Market	\$	1,694	\$	1,694	\$ -
Mutual Funds – Equity		293,084		461,451	168,367
Mutual Funds – Fixed Income	·	211,290		218,760	 7,470
Total Unrestricted		506,068		681,90 <u>5</u>	 175,837
Endowment					
Money Market		1,363		1,363	-
Mutual Funds – Equity		383,084		481,330	98,246
Mutual Funds – Fixed Income		203,443		230,075	26,632
Total Endowment		587,890	_	712,768	 124,878
Total Investments	\$	1,093,958	\$	1,394,673	\$ 300,715
Change in unrealized gain					\$ 130,240

None of these financial instruments are held for trading purposes. These amounts are not necessarily indicative of the amounts Casa Serena could realize in a current market exchange. The market values are from quoted prices as of June 30, 2015 and 2014. Management has determined that, with this method of valuation, the investments are all categorized as Level 1.

NOTE 4: PROPERTY AND EQUIPMENT

Property and equipment consist of the following at June 30:

	2015	_	2014
Land	\$ 292,597	\$	292,597
Building and improvements	1,601,070		1,531,563
Machinery and equipment	71,574		90,311
Furniture and fixtures	67,107		66,696
Vehicles	24,642		24,642
Website	7,811		-
Construction in Process	25,26 <u>5</u>	_	<u>-</u>
	2,090,066		2,005,809
Less: accumulated depreciation	 (1,180,489)	_	(1,145,726)
Net Property and Equipment	\$ 909,577	9	860,083

Depreciation and amortization expense for the years ended June 30, 2015 and 2014, was \$57,077 and \$50,524, respectively.

NOTE 5: RESTRICTED NET ASSETS

Board Designated Unrestricted Endowment Net Assets

Included in total unrestricted net assets on the Statement of Financial Position are net assets designated by the Board of Directors for the longevity of Casa Serena. These net assets are unavailable for operations without specific board approval. As of June 30, 2015 and 2014, the Board of Directors has designated \$667,082 and \$672,627, respectively.

Temporarily Restricted Net Assets

Temporarily restricted net assets at June 30, 2015, consist of \$45,377 restricted by donors for specific purposes.

Temporarily restricted net assets at June 30, 2014, consist of \$74,659 restricted by donors for specific purposes.

Permanently Restricted Net Assets

Permanently restricted net assets of \$722,050 at June 30, 2015 and 2014, consist of funds generated by a capital campaign in 2000 for the establishment of its Oliver House program. An objective of that campaign was to set aside \$500,000 of the donated funds for a permanent endowment, to provide stability and to ensure the longevity of the Oliver House program. Though donors did not directly restrict their donations for the endowment, Casa Serena has classified the endowment as permanently restricted by virtue of its promise to the donors of the establishment of the endowment fund. A portion of the earnings of the endowment fund are allocated for ongoing, current operating expenses for the Oliver House program.

NOTE 6: RETIREMENT PLAN

Casa Serena has a 401(k) retirement plan, which is maintained by an outside broker. Employees may contribute a percentage of their salaries to the plan up the maximum allowable under the Internal Revenue Code. Casa Serena matches up to 3% of participating employee's contributions. At June 30, 2015 and 2014, Casa Serena contributed \$3,751 and \$8,696, respectively, to the plan.

NOTE 7: CONCENTRATION OF RISK

Casa Serena occasionally does have more than \$250,000 on deposit with financial institutions. The Federal Deposit Insurance Corporation (FDIC) only insures the first \$250,000 of funds on deposit with any one bank. At June 30, 2015, Casa Serena did not have any uninsured funds.

Casa Serena has certain investments and cash and cash equivalents held at a broker-dealer which is subject to the Securities Investor Protection Corporation (SIPC). Under SIPC, cash is insured up to \$250,000 per broker-dealer; the remaining cash equivalents and investments up to \$500,000, as per the terms SIPC.

NOTE 8: DONOR AND BOARD DESIGNATED ENDOWMENTS

Casa Serena's endowment consists of both board-designated and donor-restricted funds. As required by generally accepted accounting principles, net assets associated with endowment funds, including funds designated by the Board of Directors to function as endowments (if any), are classified and reported based on the existence or absence of donor-imposed restrictions.

The Board of Directors of Casa Serena has interpreted the State Prudent Management of Institutional Funds Act (SPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, Casa Serena classifies as permanently restricted net assets (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund.

The remaining portion of the donor-restricted endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by Casa Serena in a manner consistent with the standard of prudence prescribed by SPMIFA. In accordance with SPMIFA, Casa Serena considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds: (1) the duration and preservation of the various funds, (2) the purposes of the donor-restricted endowment funds, (3) general economic conditions, (4) the possible effect of inflation and deflation, (5) the expected total return from income and the appreciation of investments, (6) other resources of Casa Serena, and (7) Casa Serena's investment policies.

NOTE 8: <u>DONOR AND BOARD DESIGNATED ENDOWMENTS</u> (Continued)

Investment Return Objectives, Risk Parameters and Strategies

Casa Serena has adopted investment and spending policies for the endowment assets and these policies have been approved by the Board of Directors. The objective of the investment policy is to provide adequate returns to meet the spending needs of Casa Serena while also maintaining the purchasing power of those endowment assets over the long-term. Accordingly, the investment process seeks to achieve an after-cost total real rate of return which exceeds the annual distribution with acceptable levels of risk. Actual returns in any given year may vary from this amount. Investment risk is measured in terms of the total endowment fund; investment assets and allocation between asset classes and strategies are managed to not expose the fund to unacceptable levels of risk. Endowment assets are invested in a well-diversified asset mix, which includes equity and debt securities.

Spending Policy

Casa Serena has established a spending policy that includes the annual distributions, as well as the cost of managing the funds. Casa Serena has a policy of appropriating for distribution each year no more than 4% of its endowment fund's principal based on the value of the endowments at the end of the previous calendar year. Prior to taking the distribution, management will determine if the funds are needed. In establishing this policy, Casa Serena considered the funding needs of their organization as well as the goal of protecting the purchasing power of endowment assets over the long-term. Exceptions to this policy are reviewed on a case-by-case basis.

Casa Serena expects the current spending policy to allow its endowment funds to grow at a rate that is at least at the rate of inflation. This is consistent with Casa Serena's objective to maintain the purchasing power of the endowment assets as well as to provide additional real growth through new gifts and investment return.

Changes in board designated unrestricted and permanently restricted endowments (collectively 'endowments') for the year ended June 30, 2015, is as follows:

		Designated F <u>Inrestricted</u>		Permanently Restricted		ndowment let Assets
Balance at June 30, 2014 Contributions Investment income Realized and unrealized	\$	672,627 29,372 12,499	\$	722,050 - -	\$	1,394,677 29,372 12,499
gains, net Amounts appropriated for		5,925		-		5,925
expenditure Balance at June 30, 2015		(53,341) 667.082	\$	722,050	<u> </u>	(53,341) 1,389,132
Dalarios at buile 50, 2015	Ψ	007,002	Ψ	122,000	Ψ	1,000,102

NOTE 8: <u>DONOR AND BOARD DESIGNATED ENDOWMENTS</u> (Continued)

Changes in endowments for the year ended June 30, 2014, is as follows:

	Board Designated <u>Unrestricted</u>		rmanently estricted	Total Endowment Net Assets		
Balance at June 30, 2013	\$	473,805	\$ 722,050	\$	1,195,855	
Contributions Investment income Realized and unrealized		- 15,791	-		15,791	
gains Amounts appropriated for expenditure		183,031	 - -		183,031 <u>-</u>	
Balance at June 30, 2014	\$	672,627	\$ 722,050	\$	1,394,677	

NOTE 9: <u>SUBSEQUENT EVENTS</u>

Management has evaluated subsequent events through February 29, 2016, which is the date the financial statements were available to be issued pending final approval by the Board of Directors. Management has determined no subsequent events requiring disclosure have occurred.